**[TIMP/Group Name]**

**TRAFFIC INCIDENT MANAGEMENT**

**After Action Review (AAR)**

**[Date]**

**[Time]**

**[Meeting Location 1]**

**[Meeting Location 2]**

**AGENDA**

[This is a template version of the AAR meeting agenda. This document compliments the “AAR Presentation”. Not all AAR meetings will follow the same format. Adjust the agenda according to topics and speakers. ]

1. Introductions

[Go over the goals and ground rules listed on the presentation]

1. Incident 1 – [Name of Event] , [Date]
   1. Agency Review of Incident
      1. Law Enforcement - [Name] [Title]
      2. Fire & Rescue - [Name] [Title]
      3. EMS - [Name] [Title]
      4. Communications - [Name] [Title]
      5. Public Works - [Name] [Title]
      6. Towing Agency - [Name] [Title]
2. Incident 2 – [Name of Event] , [Date] *[If necessary]*
   1. Agency Review of Incident
      1. Law Enforcement - [Name] [Title]
      2. Fire & Rescue - [Name] [Title]
      3. EMS - [Name] [Title]
      4. Communications - [Name] [Title]
      5. Public Works - [Name] [Title]
      6. Towing Agency - [Name] [Title]
3. Closing
   1. Successes
   2. Lessons Learned
   3. Additional Needs
   4. Summary of Action Items